

Clinical Requirements for Nursing Majors

Clinical requirements and supporting documents for (a) all newly admitted nursing students and (b) RN completion students enrolling in N463 will be submitted to the nursing program's compliance vendor website, CastleBranch.com. Students will receive an E-vite from the compliance vendor website with instructions regarding registration, fees and clinical requirements.

Clinical requirements include the following:

- Background check
- Drug screen test
- Standard Precautions Training
- HIPAA Training
- Academic Integrity Tutorial
- CPR Certification
- Proof of health insurance
- Valid Illinois RN license (if applicable)
- Updated immunizations/titers
- Annual Influenza Vaccination
- TB Test
- Proof of diptheria/tetanus/pertussis vaccination
- Code of Conduct signature page
- Student Handbook signature page

Clinical requirements are subject to change without notice due to policy changes occurring within our clinical agencies. It is the student's responsibility to keep track of his/her own records and submit necessary requirements by published deadlines. Failure to do so may prevent enrollment in required nursing courses or result in removal from a clinical site. The student may be unable to complete the nursing program or clinical experience.

Criminal Background Check

Students will be required to submit proof of a clear criminal background check. Background checks are done through Certified Background and completed on line. Once registered on the site, you will receive additional instructions. A student with a clear background check can be placed in a clinical site. Positive findings could result in denial of placement in a clinical site and result in subsequent inability to graduate from the Nursing Program.

Drug Screen

Students will also be required to have a drug screen and will receive an e-mail with further instructions from Certified Background, once they have opened an account. Positive results may result in the Nursing Program not being able to place students in a clinical site and result in subsequent inability to graduate from the Nursing Program.

Annual Standard Precautions (Bloodborne Pathogens - BBP) Training

All students are required to participate in BBP training annually. Results (copy of the quiz) must be completed and uploaded to the vendor by the May 1st/November 1st deadline and may not come due for renewal at any time during the semester. The training and quiz can be found in Blackboard by clicking on the *Community* tab and then clicking on *Clinical Requirements* tab under the *School of Nursing* section.

Annual HIPAA Training

All students are required to participate in HIPAA training annually. Results (copy of the quiz) must be completed and uploaded to the vendor by the May 1st/November 1st deadline and may not come due for renewal at any time during the semester. The training and quiz can be found in Blackboard by clicking on the *Community* tab and then clicking on *Clinical Requirements* tab under the *School of Nursing* section.

Annual Academic Integrity Tutorial

All students are required to complete the Academic Integrity Tutorial annually. Results (copy of the certificate) must be completed and uploaded to the vendor by the May 1st/November 1st deadline and may not come due for renewal at any time during the semester. The training and quiz can be found in Blackboard by clicking on the *Community* tab and then clicking on *Clinical Requirements* tab under the *School of Nursing* section.

CPR Certification

American Heart Association Healthcare Provider course is required. Please submit the signed front and back copy of your card. CPR cards must be renewed before the due date for clinical requirements and may not come due for renewal at any time during the semester.

Health Insurance

Please provide a copy of your current health insurance card or proof of coverage. If your name is not included on the card, you will be asked to submit a letter from your insurance company verifying your coverage. At any time should your coverage change, please copy and provide updated information.

RN License (if applicable)

Please submit a current copy of your State of Illinois RN license.

Updated Immunizations/Titers/TB screening

Annual Influenza Vaccination

An annual influenza vaccination is required for all nursing students. Documentation must be submitted by October 1st annually.

Measles, Mumps & Rubella (MMR) Immunity

Proof of immunity may be submitted in either one of the following 2 ways:

- (1) Laboratory confirmation of immunity (serum titer) for each disease. The titer may be either qualitative or quantitative. If quantitative, a reference range must also be included in the documentation.

-or-

- (2) Documentation of immunization series per ACIP Standards: 2 doses of measles and mumps vaccine – dose #1 given on or after 1st birthday and dose #2 administered a minimum of 28 days after dose #1 – and 1 dose of rubella vaccine administered after 1st birthday.

Hepatitis B (HBV) Immunity

Proof of immunity must be submitted as follows:

- (1) Quantitative titer with reference range.

- (2) Students whose titer shows lack of immunity must repeat the vaccination series and be re-titered 1 month after completion of the series.

Varicella Immunity

Proof of immunity may be submitted in either one of the following 2 ways:

- (1) Laboratory confirmation of immunity (serum titer) for the disease. The titer may be either qualitative or quantitative. If quantitative, a reference range must also be included in the documentation.
- or-
- (2) Documentation of immunization series per ACIP Standards: 2 doses of varicella vaccine given at least 28 days apart.

Tetanus, Diphtheria and Pertussis (Tdap) booster

Documentation of a current Tdap booster must be submitted.

Tuberculosis (TB) Testing

Students must provide the following:

- (1) Evidence of an initial 2-step non-reactive Mantoux test or Q-Gold blood test, and
- (2) Evidence of an annual non-reactive Mantoux test or Q-Gold blood test submitted annually thereafter.

Renewable Requirements/Medical Contraindications

All renewable requirements (CPR, TB testing, Flu Vaccine, Annual Standard Precautions, HIPAA, Academic Integrity, Code of Conduct, Undergraduate Handbook Acknowledgement) must be renewed by July 1st annually. They may not expire at any time during the upcoming academic year. If a requirement becomes due during the semester, it must be renewed before July 1st annually. Therefore, please resubmit the renewable requirements between May 15 and June 30 annually (except for Flu Vaccine which is due between September 1 and October 1 annually).

Medical Contraindications

Students with a medical contraindication to any required vaccines must contact Kathi Gehrke immediately (kgehrke@niu.edu).

Code of Conduct

All students must review and sign off on the Code of Conduct for the NIU Nursing Program, indicating acknowledgement and compliance. This document is available through the vendor or BlackBoard Clinical Requirement Section and can be downloaded, reviewed, signed and re-uploaded into the student's Certified Profile account.

Student Handbook Signature Page

Students must review and sign off on the current Student Handbook Signature Page for the NIU Nursing Program, indicating acknowledgement and compliance. The current Handbook is available on the Nursing website and should be reviewed before signing the Signature Page. The Handbook Signature Page is available through the vendor or BlackBoard and can be downloaded, reviewed, signed and re-uploaded into the student's Certified Profile account.

Failure to comply

Failure to comply with NIU Nursing Program's clinical requirements may result in an inability to place the student in a clinical setting, thus precluding the student from completing his/her course of study and resulting in the inability to graduate from the Nursing Program.

Additional Questions may be referred to:

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