



Sigma Theta Tau International, Inc.

Honor Society of Nursing

Beta Omega Chapter
School of Nursing, Northern Illinois University

www.nursing.niu.edu
DeKalb, Illinois 60115-2899

GENERAL GUIDELINES FOR CHAPTER RESEARCH GRANTS

I. PURPOSE OF THE FUND

The purpose of the fund is to encourage research by qualified nurses and/or nursing students who are learning to conduct research to advance knowledge in the area of nursing science.

II. CRITERIA FOR AWARDING GRANTS

A. Application

1. Hold formal preparation in the conduct of nursing research, and
2. Baccalaureate or higher degree in nursing, or
3. Nursing students enrolled in a higher degree program in nursing with direct supervision of a qualified teacher meeting applicant criteria "1" or "2". (Applicant submits supervisor's CV.)

B. Application

1. Submit application and a written research proposal according to the guidelines. (Data collection may be in process.)
2. Submit a signed formal agreement for money usage and public report findings.

C. Competitive Basis for Fund Allocation

1. Quality of written proposal.
2. Contribution of the research proposed to nursing science and public benefit, or research that aids the scientific education of nursing students.
3. Research proposal budget.
4. Research fund budget and number of proposals submitted.

III. RESEARCH COMMITTEE

The Research Committee consists of three appointed or elected chapter members who have experience in conducting nursing research.

IV. APPLICATION DEADLINE

Grants are awarded one time each year in May. **APPLICATIONS AND PROPOSALS MUST BE RECEIVED BY: APRIL FIRST of each year** Send to:

President Beta Omega
Sigma Theta Tau, Beta Omega Chapter
Northern Illinois University
School of Nursing
1240 Normal Road
DeKalb, IL 60115

Sigma Theta Tau International Beta Omega Research Proposal Guidelines

1. **Title and Abstract.**
A title page and one-hundred word abstract are to accompany the proposal. The abstract should include the hypothesis, the specific variables and their measurements, the population and sample description and a statement of the design and analysis.
2. **Proposal Outline.**
The following areas are to be included in a proposal. American Psychological Association or style of documentation is preferred.

Empirical Research Proposal

Part I. The Problem.

- a. Statement of the problem or research question.
- b. Hypotheses.
- c. Definitions of variables. Theoretical and operational definitions (instruments).
- d. Theoretical framework and population.
- e. Significance to nursing science

Part II. Methodology

- a. Design
- b. Instrument reliability and validity
- c. Data collection procedure. Include official human subjects reviews if conducted and a consent form.
- d. Sample, size and sampling procedure.
- e. Method of analysis.

Part III. Bibliography and Appendixes

- a. Bibliography or reference list.
- b. Include letters, forms and instruments in the appendixes.
- c. Investigator(s) curriculum vitae.

Part IV. Budget. Detail the amount requested

- a. Personnel.
- b. Supplies.
- c. Equipment.
- d. Travel.
- e. Computer
- f. Other.

Historical Research Proposal

I. Author's Competency

- a. Has formal preparation in historical research? (Especially important to ensure checks of validity and reliability of data.)
- b. Has knowledge about the time period(s) involved in the proposed study?
- c. Has knowledge about pertinent field related to the proposed study? (e.g., economics, philosophy, anthropology)

II. Subject To Be Studied

- a. Is it unique, or is it an outgrowth of history already written?
- b. Is there justification for the study?
- c. Is the planned scope of the subject precise and clearly defined in the title: (There is generally no problem statement developed for a historical research study.)
- d. Is there a possibility that it will serve as a foundation for further study?
- e. Is it of reasonable, manageable scope?

III. Sources

- a. Has a preliminary bibliography been included?
- b. Have repositories of data been listed?
- c. Is there evidence that the researcher will have access to additional potential repositories of data?
- d. Are sources balanced? (e.g., primary vs. secondary, government vs. private, professional vs. lay.)
- e. If oral history is to be conducted, is a sample legal release to establish right to handle, disseminate and publish interview material included?

IV. Approach

- a. Is tentative outline organized so that it develops according to recognizable plan/framework/design?
- b. Are questions posed which will elicit the essential elements of the subject? (e.g. ones that ask what, when, how, why, where, and what of it?)
- c. Will topic be developed within a sufficiently full context? (e.g., cultural, social and temporal milieu.)

V. Writing Style

- a. Does it demonstrate a clear, exact and interesting style?
- b. Does it demonstrate ability to organize and logically articulate ideas?

VI. Funding Request

- a. Are the terms of funding consistent with scholarly integrity?
- b. Is the allocation of funds consistent with the goals of the research?

<h2 style="margin: 0;">Sigma Theta Tau Chapter Research Grant Agreement Form</h2>

If my proposal is approved for funding, I agree to:

1. Accept responsibility for the scientific conduct of this study.
2. Expend the funds as described in the proposal, and return unused funds to the treasurer of _____ chapter.
3. Submit a progress report (semi-annually) until the study is complete.
4. Send a written final copy of the research and one abstract to the secretary of the chapter.
5. Acknowledge the grant support of _____ chapter of Sigma Theta Tau in the publication or presentation of the research findings.
6. Publish or present the findings of the research in a program sponsored by _____ chapter if invited to do so.

Title of Study: _____

Date signed: _____ Expected date of final report _____

Principal Investigator signature: _____

Address: _____
City State Zip

Officer Phone _____ Home Phone _____

Co-investigator signature(s): _____

Addresses: Name _____

Address _____

Phone _____

Name _____

Address _____

Phone _____

Name _____

Address _____

Phone _____

Data Collection dates: _____

<h1 style="margin: 0;">Sigma Theta Tau Chapter Research Grant Application Form</h1>

1. Date: _____ 2. Title: _____

3. Name of Principal Investigator: _____

Home address: _____

City _____ State _____ Zip _____

Phones: (Res.) _____ (Bus.) _____

4. Registered nurse in State(s) of: _____ License # _____

a. Sigma Theta Tau member Yes No Chapter: _____

5. Previous Sigma Theta Tau Research Awards:

None:

Regional Chapter:

International:

6. Have you applied for or are you now receiving support for this research? Yes No

If yes, list agency: _____ and amount requested/received: _____

If other support is received, please notify _____ chapter Research Committee Chair.

7. Human Subjects review? Yes No Consent form included in proposal: Yes No

8. Co-Investigator: Yes No If yes, CV attached Yes No

Name: _____

Name: _____

Address: _____

Address: _____

Phone: (Res.) _____ (Bus.) _____

Phone: (Res.) _____ (Bus.) _____

9. Information completed by student(s).

Degree Sought: _____ Expected date: _____

Specify the amount of the program completed to date. _____

Courses completed are listed in Part III-C of the proposal _____

University: _____ College: _____

Department: _____ Major: _____

Minor(s)(if applicable): _____

Name of Research Advisor, academic credentials (attach CV) and qualifications. _____

10. Total amount of budget requested in U.S. dollars: \$ _____

11. Please check the materials accompanying this application.

Research Grant Agreement

Research Grant Proposal

Other _____

This section below is to be completed by the Chapter.

A. Approval Date: _____

B. Award Granted: \$ _____

Chapter Research Committee Chair Signature _____

C. Progress Reports

date _____

date _____

date _____

date _____

Study Completed (date): _____

Monies Used: _____ Monies Returned: _____

Final Report date: _____

Letter from advisor is included in Part III of the proposal: