Student's Name __________________________ Week of __________________________

Faculty Member(s) __________________________________________________________

Use this form to log your work each week. Begin a new sheet each Monday. At the end of the week have it signed by the faculty member(s) for whom you worked. Return the form to the coordinator of the area for which you work. **NOTE: Failure to turn in your time sheets within the guidelines established by your coordinator will result in dismissal from or non renewal of your assistantship.**

<table>
<thead>
<tr>
<th>DATE</th>
<th>FACULTY</th>
<th>WORK</th>
<th>TIME SPAN</th>
<th>TOTAL HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXAMPLE: Month/day</td>
<td>TBA</td>
<td>recorded 445 tests library research</td>
<td>8-9 a.m. 3-4 p.m.</td>
<td>2 hrs.</td>
</tr>
</tbody>
</table>

**Total hours this week:**

**Total cumulative hours for the semester:**
(10 hrs wk x 18 wks = 180 hrs; 15 hrs wk x 18 wks = 270 hrs; 20 hrs wk x 18 wks = 360 hrs))

**Hours Remaining for the Semester:**

I agree that the above is correct:

_________________________________________          _______________________
Faculty Signature              Date

COMMENTS:

GA Time Sheet/11 June 2013